

ORIENTATION GUIDE

NEW WESTMINSTER SECONDARY SCHOOL



2023-2024

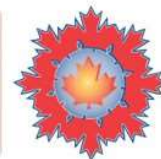
WELCOME

خوش آمدی 欢迎 Bienvenido

Willkommen ยินดี ต้อนรับ 환영받는






Bem-vindo ようこそ Benvenuto

Hoan Nghênh BIENVENUE



International Education Contact Information

ROOM 1102

	<p>Program Manager, Trevor Gee</p> <p>✉: tgee@sd40.bc.ca</p> <p>☎: 604-517-6279</p> <p>🗣️: Japanese</p>
	<p>Marketing Manager, Sara Dick</p> <p>✉: sdick@sd40.bc.ca</p> <p>☎: 604-517-6293</p> <p>🗣️: Japanese</p>
	<p>Homestay Manager, Eva Shen</p> <p>✉: eshen@sd40.bc.ca</p> <p>☎: 604-517-6280 Emergency: 604.356.4980</p> <p>🗣️: Mandarin</p>
	<p>Secretary/Interpreter, Naomi Park</p> <p>✉: npark@sd40.bc.ca</p> <p>☎: 604-517-6285</p> <p>🗣️: Korean</p>
	<p>Finance Manager, Yiwen Zhang</p> <p>✉: yzhang@sd40.bc.ca</p> <p>☎: 604-517-6282</p> <p>🗣️: Mandarin / Cantonese</p>

Key Personnel

New Westminster Secondary School Administrators

Mr. McLeod	Principal	Grade 12	604.517.6217
Ms. Quan	Grade 11	Vice-Principal	604-517-6349
Ms. Schellenberg	Grade 10	Vice-Principal	604-517-6230

Counseling Office

	RM: 1102	
Ms. Melvin	604.517.6225	mjmelvin@sd40.bc.ca
Ms. Towers	604.517.6222	jtowers@sd40.bc.ca
Ms. Kenny	604.517.6224	ekenny@sd40.bc.ca
Ms. Milne	604.517.6223	npaterson@sd40.bc.ca
Mr. Mitchell	604.517.6226	mmitchell@sd40.bc.ca

Other

Main Office	604.517.6220
Night School / Summer School	604.517.6286
Absence Reporting Line - to report an absence	604.517.6391

WEB SITES

New Westminster School District	www.newwestschools.ca
New Westminster Secondary School	www.nwss.ca
Translink	www.translink.ca
Public Library	www.nwpl.ca
Parks and Recreation	www.newwestcity.ca/parks-and-recreation
Volunteering	www.NewWestYouth.ca

International Education Offices: ROOM: 1102 (within the counselling area)

Mr. Gee	Rm 1105
Ms. Park	Rm 1102
Ms. Dick	Rm 1103
Mr. Zhang	Rm 1103
Ms. Shen	Rm1103

Code of Conduct

CODE OF CONDUCT

To ensure New Westminster Secondary is a safe and supportive environment for all, we do not tolerate students possessing or being under the influence of alcohol, drugs and/or restricted substances, while at school or participating in a school activity. As well, violence, or possession/use of weapons or fireworks by students will not be tolerated and will be dealt with by the school administration in conjunction with the New Westminster Police Department. Such inappropriate behaviour will automatically result in suspension and a student may be directed to the superintendent's office for resolution.

In addition, theft, damage to property, interfering with the learning of others, interfering with an orderly environment, and/or creating unsafe conditions are examples of behaviours that will result in discipline. However, the list of unacceptable behaviours is not restricted to the examples provided.

THIS WE BELIEVE:
Students, staff, parents and community working together to teach, model and reinforce our three simple beliefs will ensure a successful year for everyone.

**Respect Yourself and Others
Respect Learning
Respect the Environment**

REPORT DISCRIMINATION / INTIMIDATION / HARASSMENT / BULLYING

If a student does not feel safe at school, if he/she feels targeted or harassed on a continuing basis by a person or persons in any way - verbally, physically, or via the internet (including mobile devices and social media) – the student is encouraged to talk to a trusted teacher, counsellor, vice-principal or the principal. All of these people will hear student concerns and treat them in a most confidential manner. Bullying is a definite breach of the school code of conducts and, depending on the frequency and severity, may also breach criminal parameters.

RESPECTFUL BEHAVIOUR

Respectful behaviour is important in maintaining a safe environment in our school. In particular, the hallways can be very active particularly during class change where the entire student population is moving from one class to another. Running, pushing, "rough housing" and inappropriate language are not acceptable behaviours at any time. The playing of music in the halls is not permitted during class time. Students are expected to maintain respectful behaviour during lunch and to clean up any garbage that may result from having lunch in one of our school hallways or classrooms.

DAILY ATTENDANCE AND PUNCTUALITY IS EXPECTED

Students are expected to be on time and attend all classes. Habitual, unexcused absences and chronic lateness to class can result in consequences including dismissal from the school. Parents can expect to hear from their child's teacher, the counsellor or vice-principal if a pattern of lateness and/or absenteeism develops. Regular attendance is a significant factor in ensuring success in school. Occasionally, students must miss class for unavoidable reasons such as illness, family emergencies or medical/dental appointments. Parents are asked to phone the school at 604.517.6391 to inform them of a student's absence.

CHECK IN AT THE OFFICE FOR AN EARLY DISMISSAL

Students who need to leave early must first check out at the Pearson office. A note or a phone call from the parent/guardian is required.

REPORT ILLNESS OR INJURY TO THE OFFICE

Should students be injured or become ill during the day, they are to check in with their classroom teacher and obtain permission to go to the Pearson Office. Should it be determined that a student needs to go home, every effort will be made to contact parents/guardians or emergency contacts. At no time should a student go home ill without first receiving clearance from the school.

N.W.S.S. IS A TOBACCO FREE CAMPUS

Under provincial LAW, there is to be no smoking (tobacco, e-cigarettes, vapes, etc.) on NWSS school grounds including all playing fields and parking lots at any time. The NWSS Code of Conduct emphasizes consideration for the rights of self and others so this policy will be strictly enforced. A comprehensive plan of education, smoking cessation programs and youth support is available during the school year from our Drug and Alcohol Prevention worker. Marijuana is illegal for minors; usage is a federal offense.

APPROPRIATE DRESS PROMOTES A POSITIVE LEARNING ENVIRONMENT

New Westminster Secondary students generally use good common sense in choosing their clothing, and the school does not wish to infringe upon students' rights to free choice where dress is concerned. The school does expect students to follow the school's code of conduct, which states, "Respect Yourself and Others" and "Respect Learning" when choosing their attire for school.

All clothing will display appropriate language and images as determined by Administration

Inappropriate choices include language and/or images that promote violence, discriminate against a certain individual or group of people ~display drug, alcohol, and/or sexual references

PERSONAL PROPERTY INCLUDING CELL PHONES

Students may bring these items to school, but use them responsibly. Bicycles and skateboards are not to be ridden in the school buildings. Bicycles can be locked in one of the bike stands and other items and should be stored in the student's locker. Devices including cell phones and music players can be used in class, only if teacher permission is granted.

SCHOOL LOCKERS ARE SCHOOL PROPERTY

Students will have the opportunity to choose a locker for the school year by visiting nwss.lockerassignment.com and using their student number and birthdate to log in. **Lockers remain the property of the school and are merely on loan to students.** It is expected that lockers will be maintained in good order. The sharing of lockers is neither necessary nor encouraged since there are sufficient lockers for each student to have his or her own. Students are cautioned to secure lockers as much as possible through the use of combination locks.

Secure and recommended locks are available for purchase (\$6.00) at the Pearson Office. Key locks or cheaper combination locks are **NOT** recommended since they are often not secure. **The school will not assume responsibility for items lost at school.** Lockers should be used to store books and school supplies. The school reserves the right to remove locks for emergency or security reasons.

LEAVE VALUABLES AT HOME

Students are advised and urged not to bring expensive electronics, large amounts of money, jewellery, or other expensive items to school. The school will not accept responsibility for any lost or stolen items. NWSS encourages students and staff to report information they may have about theft to the principal or vice-principal.

LOST AND FOUND

A "Lost & Found" is maintained at the office. Students are asked to turn any "found" items in to one of these locations. At the end of the year, items not claimed are turned over to charity.

STUDENTS ARE ENCOURAGED TO PARTICIPATE IN SCHOOL ACTIVITIES

Students who are successful at school and enjoy a rich secondary school experience are those who become involved in all aspects of school life. With this in mind, a wide range of activities are available and are provided to complement student academic workload.

YEARBOOK

The school yearbook, the "Kimtah", is a student production highlighting the events of the year. Students have an opportunity to get involved in its production early in the year. Yearbook sales occur in September. There are no additional yearbooks for sale at the end of the year.

SCHOOL FEES

The international program will cover the school fees for international students except for the following:

- There may be costs associated with materials for some courses. (Example: Foods, Woodworking, Physical Education).
- The international program *will* cover the costs to join sports teams with the exception of football and the hockey academy.
- International students are required to submit the uniform deposit for the sport they are playing.
- Additional fees for tournaments, travel and so on are the responsibility of the international student.

STUDENT LEADERSHIP

The main objective of the Student Leadership Council is to promote student involvement in various activities and enhance school spirit. Student Leadership Council sponsored events are for the enjoyment of all NWSS students who have paid their student fees. All school rules/expectations are enforced at these events. Interested students may get involved by seeing Ms. McNulty in Rm 253.

Family Portal

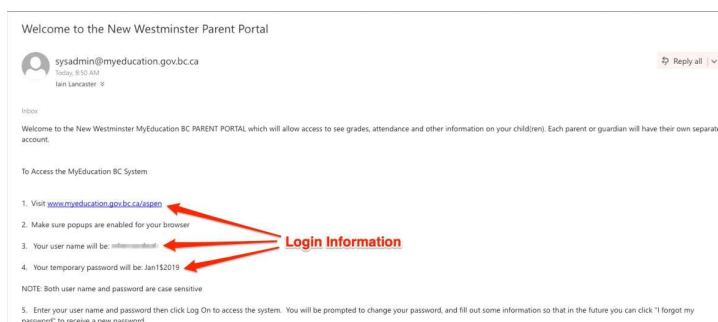
If you already have a family account(s) please skip to the [Step 2: Logging In](#) to review how to log in.

Step 1: Families New to MyEdBC Family Portal

For families new to the MyEdBC Family Portal please read the following.

For new families an account is being created for you and you will be sent an email with the necessary information to log into your family account(s).

Below is a sample of the email that you will receive from MyEdBC. It will come from sysadmin@myeducation.gov.bc.ca



When you have received the email above, please move on to **Step 2: Logging In** to log into MyEdBC.


Step 2: Logging In

Please Note: Initial login to MyEdBC portal accounts MUST be done on a desktop computer, or laptop. Subsequent logins can all be done through either computers, or portable devices.

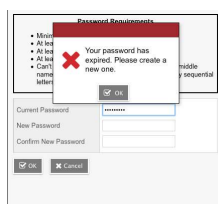
1. Navigate to the following link. You should end up at the login screen shown below.

<https://www.myeducation.gov.bc.ca/aspn/logon.do>



- Enter your login ID and Password which you will have received with your confirmation email
- Click 

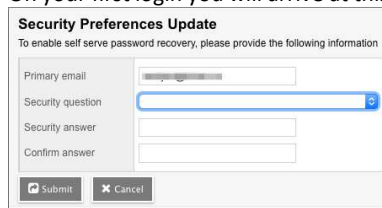
2. You should then arrive at this screen. Click OK



3. The criteria for a new password are given on the screen
 - Minimum 8 characters
 - At least one number
 - At least one capital and one lower case letter
 - At least one 'special' symbol (\$, #, &)
 - Can't contain "password" or any personal id

Fill in the fields as required, *make sure you know your new password*. We suggest writing it and storing it. Click OK

4. On your first login you will arrive at this screen, please fill it in.



Security Preferences Update
To enable self serve password recovery, please provide the following information

Primary email:

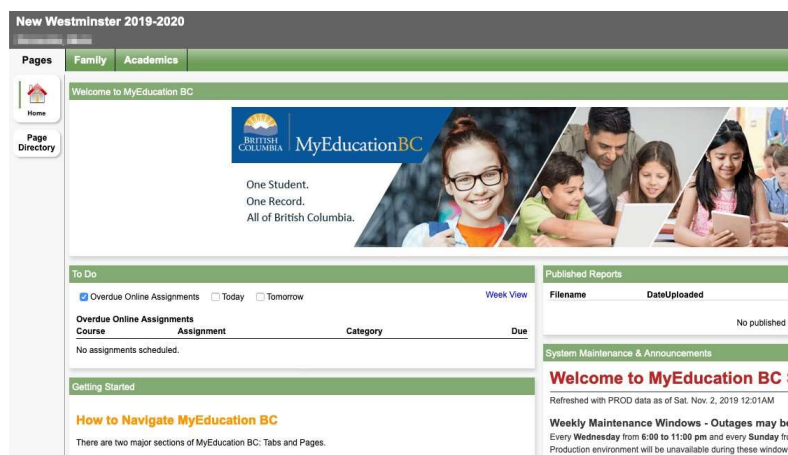
Security question:

Security answer:

Confirm answer:

Please note this information down as it will allow you to retrieve a new, system generated password if the need arises. Click

5. You will land on a screen that looks like this.



New Westminster 2019-2020

Pages: Family Academics

Welcome to MyEducation BC.

One Student.
One Record.
All of British Columbia.

To Do

☒ Overdue Online Assignments ☐ Today ☐ Tomorrow [Week View](#)

Overdue Online Assignments

Course	Assignment	Category	Due
No assignments scheduled.			

Published Reports

Filename	Date Uploaded
No published reports	

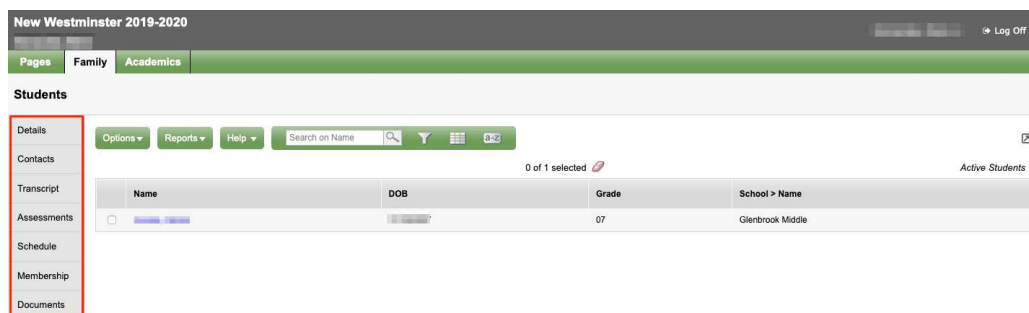
System Maintenance & Announcements

Welcome to MyEducation BC !

Refreshed with PROD data as of Sat. Nov. 2, 2019 12:01AM

Weekly Maintenance Windows - Outages may be
Every Wednesday from 6:00 to 11:00 pm and every Sunday from 6:00 to 11:00 pm. Production environment will be unavailable during these windows.

6. Clicking on the **Family** top tab you'll end up on a screen with these choices on the left side



New Westminster 2019-2020

Pages: Family Academics

Students

Options Reports Help Search on Name

0 of 1 selected [Active Students](#)

Name	DOB	Grade	School > Name
<input type="checkbox"/> [Name]	[DOB]	07	Glenbrook Middle

Details Contacts Transcript Assessments Schedule Membership Documents

- The **Details** screen, shows your student's demographic information, please insure that it's correct.
- The **Contacts** side tab should have the correct demographic information for your family and emergency contacts. Please contact the school immediately regarding any errors.
- The **Transcript** side tab will allow you to monitor your child's learning progress in each.

- The **Assessments** side tab will show results of any standardized assessments your child may have taken (e.g. FSA results)
- The **Schedule** side tab allows you to check which courses your child has been scheduled into. This is particularly useful in high school before the start of the school year.
- The **Membership** side tab shows information about student enrollment and student programs.
- The **Documents** side tab is where the teacher, or the school, can store any scanned documentation pertaining to your child's education.

7. Under the **Academics** top tab you'll see the following.

Description	Term	Teacher	Class	Term Performance	Abs	Tot	Dem
<input checked="" type="checkbox"/> PM Attendance	FY		1		0	0	0
<input type="checkbox"/> FRANCAIS LANGUE SECONDE - PERSON 7	FY		Mark 110		0	0	0
<input type="checkbox"/> SOCIAL STUDIES 7	FY		Mark 110		0	0	0
<input type="checkbox"/> PHYSICAL AND HEALTH EDUCATION 7	FY		Mark 110		0	0	0
<input type="checkbox"/> ENGLISH LANGUAGE ARTS 7	FY		Latvia 108		0	0	0
<input type="checkbox"/> SCIENCE 7	FY		Latvia 108		0	0	0
<input type="checkbox"/> MATHEMATICS 7	FY		Latvia 109	1.0	0	0	0
<input type="checkbox"/> SUMMARY OF STUDENT LEARNING	FY		1		0	0	0
<input type="checkbox"/> STUDENT SELF ASSESSMENT OF CORE COMPETENCIES	FY		1		0	0	0
<input type="checkbox"/> CAREER EDUCATION 7	FY		Mark 110		0	0	0
<input checked="" type="checkbox"/> AM Attendance	FY		1		0	0	0
<input type="checkbox"/> Visual Arts 7	Q1		Drama 103		0	0	0
<input type="checkbox"/> TechEd 7	Q2		TechEd 133		0	0	0
<input type="checkbox"/> Music 7	Q3		Band 126		0	0	0
<input type="checkbox"/> Home Ed 7	Q4		HEU 104		0	0	0

- This is a list of all classes that a student is *currently* enrolled in.
- Due to the way attendance is tracked in our district, attendance data is also found on this screen
- Clicking into any course, the **Assignments** side tab allows you to see information about student achievement on any given assignment

- If you do not know your child(ren)'s pupil number(s), it can be found on the MyEdBC Family Portal (see below)
- **Login to MyEdBC>Family Top Tab>Details Side Tab**

New Westminister 2019-2020

Pages **Family** Academics

Students :: 11 -

Details

Options Reports Help

Cancel

Demographics Addresses Activities Photo

Name

Pupil #

Personal Education Number

Gender F

School > Name New Westminister Secondary School

Year of graduation

Grade level

Enrollment status Active

BC Default Template

What to Remember

BE PREPARED

Be early or on time for class

Be ready for class (get your homework done, bring all supplies)

Respect – Yourself, Others, Learning, the Environment

Follow the school's and your teachers' rules

DO YOUR BEST!

THINGS YOU WILL NEED TO BRING TO SCHOOL

- Yourself
- Supplies
 - Pencils, pens, eraser, white out, highlighters
 - 3-ring binder (one for each class, or one big binder with dividers for all classes)
 - Textbooks, dictionary
 - Lined paper - lots
 - Calculator
 - Gym Strip for PE (t-shirt, shorts/pants, running shoes) NO JEANS
- Go Card



Bell Schedule

Grade 9 to 12

Time	Monday Day 1 (or 2)	Tuesday Day 2 (or 1)	Wednesday Day 1 (or 2)	Thursday Day 2 (or 1)	Friday Day 1 (or 2)
X Block 7:40 – 8:25	(Optional)	(Optional)	(Optional)	(Optional)	(Optional)
8:34 - 9:59 A Block	Class	Class	Class	Class	Class
	<i>Break</i>				
10:06 - 11:27 B Block	Class	Class	Class	Class	Class
11:27 - 12:16	<i>Lunch</i>				
12:16 - 13:37 C Block	Class	Class	Class	Class	Class
	<i>Break</i>				
13:44 - 15:05 D Block	Class	Class	Class	Class	Class
Z Block 15:10 – 16:25	(Optional)	(Optional)	(Optional)	(Optional)	(Optional)

- With the semester system you have the same class every day at the same time for five months.
- Some classes may be year-long and alternate with one other class on a Day 1-Day 2 schedule
- If you are absent you will miss a lot of class content in the semester system. Do not schedule vacations or travel home outside of regular school vacations.
- If you must be absent, it is important to (a) inform the school beforehand, and (b) be in contact with your teachers.

Vacations/ Student Travel

VACATIONS & SCHOOL HOLIDAYS

Taking vacations during school time or adding extra days to school holidays is discouraged.

Please book your flights and vacation time to match the school holidays. See the school calendar at www.nwss.ca

Every consideration will be provided to a student in the event of a compassionate leave. Should a parent determine that an extended absence is **necessary**, please see your counsellor or the International Education office *well in advance* to get the required forms.

PLEASE NOTE: Once a student on Visitor or Study Permit exits Canada, the Immigration officer has full discretion at the port of re-entry to Canada whether or not to re-admit the student.

STUDENT TRAVEL & OVERNIGHT TRIPS

Any students wishing to travel must first speak to the Homestay Manager and complete the Travel Form. Forms are available on our website at www.NewWestSchool.com

Independent travel is not permitted while participating in the New Westminster School District International Student Program. Students may not travel while school is in session without written permission from the natural parent(s) and the Homestay Manager.

THERE IS NO OVERNIGHT TRAVEL UNLESS THE STUDENT IS WITH A PARENTS(S) OR HOST FAMILY.

Students are not permitted to travel outside of the lower mainland (Seattle, Victoria, Whistler and so on) without a preapproved adult supervisor, preferably a host family parent.

If student travel plans are permitted, students must have written permission from their natural parent(s) and be accompanied by a member of their host family or natural family who is 25 years or older. The only exception to this requirement is when the student is returning directly to their home country.

Most students will require a USA Visitor's Visa to enter the United States of America. If travel is necessary, be sure to find out about visa requirements well in advance of departure, as visas may not be obtained at the border. For more information on travelling to the United States please visit the following website.

http://travel.state.gov/visa/temp/types/types_1262.html

Student medical insurance (MSP Care Card) is only valid in British Columbia. Families are strongly encouraged to investigate travel insurance options.

Graduation

At a Glance Requirements - What You Need to Graduate

In order to graduate with a Dogwood, every student in the Graduation Program has to pass certain basic courses, like English, mathematics and science. The table below is an overview of what you need to graduate:

- 48 credits from required courses,
- 28 credits from elective courses, and
- 4 credits from Career Life Connections.

Graduation requirements are introduced in your CLE 10 class. For more help, talk to your teacher or school counselor, and refer to the [Grad Planner](#) for more details.

REQUIRED COURSES	
Subject Area	Minimum Credits
Career Life Education 10 (CLE)	4
a Language Arts 10 (Ex. English 10)	4
a Language Arts 11 (Ex. English 11 or Communications 11)	4
a Language Arts 12 (Ex. English 12 or Communications 12)	4
a Mathematics 10	4
a Mathematics 11 or 12 (A&W, PreCal, FOM or Calc)	4
a Fine Arts and/or Applied Skills 10, 11 or 12	4
Social Studies 10	4
a Social Studies 11 or 12 (Ex. SJ, FN, CompCiv)	4
Science 10	4
a Science 11 or 12	4
Physical Education 10	4
	48 credits
ELECTIVE COURSES	
Students must earn at least 28 elective credits	Minimum Credits
Additional Grade 10-12 credits*	28 credits
GRADUATION TRANSITIONS	
Students must earn 4 credits for Career Life Connections 12 (CLC)	4 credits
OVERALL TOTAL:	80 credits
* Of the 80 credits for graduation, at least 16 must be at the Grade 12 level, including a Grade 12 English (or French) course. Others may be required or elective courses.	

INTERNATIONAL STUDENTS GRADUATION PROGRAM

2022

To meet graduation requirements and be awarded a British Columbia Certificate of Graduation (Dogwood Diploma), students must earn a minimum of 80 stipulated credits (20 standard courses) and write three provincial assessments of numeracy and literacy.

To earn a Dogwood Diploma, all international students must meet all [graduation requirements, including all required exams and assessments](#).

Students must complete a minimum of 16 credits (4 courses) at the Grade 12 level.

Some credits can be transferred from the non-Canadian school under the regulations stipulated by the Ministry of Education under its Graduation Credit Policy: [Earning Credit through Equivalency, Challenge, External Credentials, Post-Secondary Credit and Independent Directed Studies Policy](#)

Special rules concerning options for satisfying graduation requirements apply to most international students. See the [International Student Graduation Credit Policy](#) for further information.

Credits must be earned in the following subject areas or courses:

REQUIRED COURSE	CREDITS EARNED
A Language Arts 10 (4 credits)	Transferable if meets criteria
A Social Studies 10 (4 credits)	Transferable if meets criteria
A Mathematics 10 (4 credits)	Transferable if meets criteria
A Science 10 (4 credits)	Transferable if meets criteria
Physical and Health Education 10 (4 credits)	Transferable if meets criteria
An Arts Education and/or an Applied Design, Skills, and Technologies 10, 11, or 12 (4 credits)	Transferable if meets criteria
Career Life Education 10 (4 credits)	Required to take while in British Columbia
A Language Arts 11 (4 credits)	Required to take while in British Columbia
First Peoples' 12 or English Studies 12 (4 credits)	Required to take while in British Columbia
A Social Studies 11 or 12 (4 credits)	Required to take while in British Columbia
A Mathematics 11 or 12 (4 credits)	Required to take while in British Columbia
A Science 11 or 12 (4 credits)	Required to take while in British Columbia
Career Life Connections 12 (4 credits)	Required to take while in British Columbia
Additional credits to total 80	Transferable if meets criteria

REQUIRED EXAMINATIONS (3)	Grade 10 Numeracy Assessment Grade 10 Literacy Assessment Grade 12 Literacy Assessment (starting in 2021/2022)
For 2021-2022, the 3 provincial assessments will be written at school during examination weeks in January and in June. There is no additional charge for the exams.	

For a student to graduate, it will usually take 5 semesters. There are some situations where a **1 year graduation may be possible.** Potential students must already have Grade 10 and Grade 11 equivalent courses, be eligible for Grade 12, have a very strong academic history and demonstrate a high degree of competence (near native written fluency) in English. A student may be accepted into a one-year graduation program with the following understanding:

- New Westminster has reviewed the 9th, 10th and 11th year transcripts prior to acceptance into the International Program. Review and acceptance must be completed before the end of May so that schedules can be planned appropriately.
- Students cannot change to a graduation program once in New Westminster; an approved pathway must be determined prior to arrival.
- The graduation program is intended to be rigid and specific; there is very little flexibility with regard to which courses a student may take to qualify for graduation.

Other Fees

Additional Courses - A student who requires more than 8 courses to graduate will be charged up to \$1350 for each additional course as part of their entry tuition. These courses would be done online or at night school where available.

Validation or Legalization of Transcripts - Legalization forms to be completed by the parent and student to obtain permission from local embassies or consulates to validate the report card or transcripts. There may be an additional fee for the validation service of up to \$300 CAD depending on the consular requirements, to be confirmed at the time of acceptance.

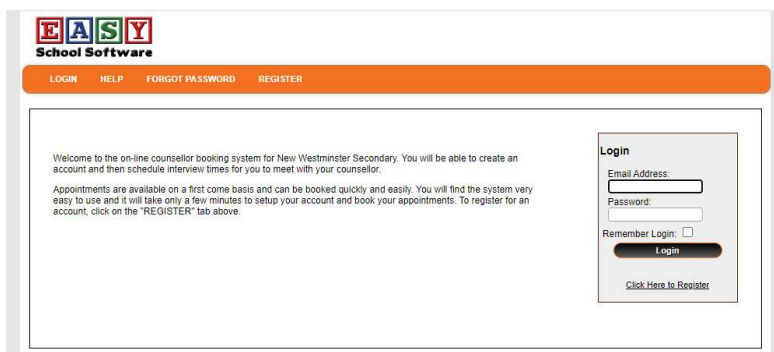
Graduation Fee - \$80. Includes the ceremony, rental of the graduation gown, a cap and tassel purchase, and 2 guest tickets to the ceremony.

Graduation Dinner & Dance = \$ 110. Commonly referred to a “prom” and is optional.

The above fees are subject to change without notice.

Only your counsellor can make changes to your course selection. To see your counsellor, follow these steps:

<https://nwss.ca/welcome-to-the-online-nwss-counsellor-booking-system/>



The screenshot shows the 'EASY School Software' login interface. At the top, there is a navigation bar with links for 'LOGIN', 'HELP', 'FORGOT PASSWORD', and 'REGISTER'. The main content area is divided into two sections. On the left, a welcome message states: 'Welcome to the on-line counsellor booking system for New Westminster Secondary. You will be able to create an account and then schedule interview times for you to meet with your counsellor. Appointments are available on a first come basis and can be booked quickly and easily. You will find the system very easy to use and it will take only a few minutes to setup your account and book your appointments. To register for an account, click on the "REGISTER" tab above.' On the right, there is a 'Login' form with fields for 'Email Address:' and 'Password:', a 'Remember Login:' checkbox, and a 'Login' button. Below the button is a link that says 'Click Here to Register'.

REPORTING PERIODS

Four formal report cards are issued online during the school year in late November, early February, late April and the end of June. Parents and Guardians can contact the high school to get online login information. Parent-teacher interviews are held one third of the way through each of the two semesters. Interim reports or **Incomplete Report Forms** may be sent home at any time during the reporting period. Teachers are required to contact and inform parents/guardians if their child's achievement is low enough to put the student's success in the course at risk. Parents concerned about student achievement are encouraged to contact the teacher or the grade counsellor at any time during the semester. Examination schedules are prepared in advance and all students are made aware of when and where these exams are to be written.

ACHIEVEMENT INDICATORS

Letter Grade	Percentage Equivalents	In relation to the expected learning outcomes for the course, the student has demonstrated:
A	86-100	Excellent performance
B	73-85	Very good performance
C+	67-72	Good performance
C	60-66	Satisfactory performance
C-	50-59	Minimally acceptable performance
I	Below 50	Incomplete. An "I" must precede an "F" and is used to indicate a student is in jeopardy of failing. The teacher will provide an "I" report outlining what steps must be taken for success.
F	Below 50	Failed. Student has not demonstrated minimally acceptable performance.
W	Withdrawn	Student has withdrawn from course with permission of parents and teacher
RM	Requirements Met	Student has demonstrated success meeting set criteria
NM	No Mark	Student is not being graded using percentages. The teacher will provide a report showing what the student is able to do currently.



Getting Involved

OTHER OPPORTUNITIES TO HELP OUT

1. Volunteers can **peer tutor** after school in the tutoring room
2. Contact the city's **Youth Services** for volunteer events with the Parks and Recreation Department – you will need to complete an application so do this early.
3. **The City** requires ongoing assistance with seniors, the Petting Farm (seasonal), parking, children's activities, Easter in the Park, craft sales, food services, youth dances and more.
4. Volunteer with City of New Westminster – again, you will need to complete an application
 - a. Help out with Police Services
 - b. Animal Shelter – needs dog walkers and animal groomers
 - c. Arts & Heritage Programs - work behind the scenes at the museums & galleries. New Westminster Museum at Anvil Centre accepts docents and volunteers.
5. **Red Cross** - help with blood donations as well as disaster assistance.
6. **SPCA** (Society for the Prevention of Cruelty to Animals) needs dog-walkers and feeders
7. Thornbridge Manor **Seniors' Care Home** located next to the high school.
8. Other Care Homes outside the city, but nearby
 - a. Villa Cartel – Italian
 - b. Nikkei Centre – Japanese
 - c. Health & Home Care Society of BC – Cantonese
 - d. Harmony House - Mandarin
9. Public **Library** – volunteer readers to children and seniors in English and French
10. **Hospitals** – Queen's Park Hospital and Royal Columbian Hospital
11. Vancouver **Sun Run** – every April, NWSS has a busload of volunteers to the run.
12. **Thrift Stores** such as the Salvation Army or the hospital auxiliary
13. **S.U.C.C.E.S.S & MOSAIC** - newcomers societies to the Vancouver area

ACADEMIC HONESTY

Cheating or Plagiarism

Academic honesty demands the highest standards of ethics and personal integrity. Although it is probably easier to define academic dishonesty by referring to what constitutes plagiarism and cheating, our overriding core values at New Westminster Secondary center around respect for the integrity of all. It is important students understand how to properly reference a source so that there is no confusion on what constitutes plagiarism.

The statements below help define what constitutes Plagiarism and Cheating:

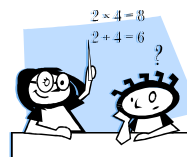
Plagiarism:

- Unacknowledged use of another person's work (written or visual) and the presentation of that work, in whole or in part, as one's own
- Assisting in the act of plagiarism by allowing one's work to be used in the above fashion.
- The term applies to an entire assignment, or to any part of it.
- Submitting assignments done by others, including assignments downloaded from the web without references, and including work done by tutors or student mentors.

Cheating:

- Any attempt by a student to complete an examination or assessment by unfair means.
- Obtaining or providing unauthorized information during an examination through verbal, visual, or unauthorized use of books, notes, text, electronic devices or other materials.
- Using a cell phone during a test or exam not authorized by the teacher
- Citing a source from which material was not obtained
- Taking an examination for another student, arranging for another person to take one's place
- Failing to take responsible measures to protect answers from use by other students
- Altering or changing text answers after submission for grading
- Altering or changing grades after grades have been awarded
- Altering or changing other academic records once these are official
- Making any other attempt to improve grades using means that have not been or would not be approved by a teacher
- Submitting work that is not one's own
- The use of unauthorized materials, items or devices to gain an unfair advantage in schoolwork, especially tests and labs, including copying another's work, and allowing one's work to be copied by another.
- Resubmission of work by a student that has been used in identical or similar form to fulfill any academic requirement. Students who do so without prior permission from their instructor are subject to penalty.

ACADEMIC SUPPORT



You can use these free, lunch time and after school support services

TUTORING

Looking for a tutor for more help?

- *There is a list of available Gr 11 and 12 IB tutors available for paid tutoring. Please see your counsellor for the list of available tutors*



Student Hubs (tutoring and assistance)

Junior: RM 2019

Senior: RM 3019

- Mondays, Tuesdays, Wednesdays and Thursdays - 3:05pm to 3:55pm
- English, Socials Studies and Science
- Homework help

**** Please note: Check first to see if someone is available**

MOODY PARK YOUTH CENTRE

DROP IN

- ❖ Staff available to help with homework after school
- ❖ All subjects

MEDICAL

If you are sick, very sick:



1. Talk to your host parents or guardians. If they think you are ill, you can stay home.
2. They **must** contact the school.

604.517.6391

If you need to see a doctor:

Talk to your host parents or guardians. They will take you to see a doctor. Do not go to the hospital unless it is a real emergency.

If you have a Care Card (Medical Services Plan of British Columbia MSP), show the nurse your card when you arrive. If you have the Guard Me card, follow the instructions on our website:

<https://www.guard.me/nwsd40>

There are several medical clinics in the area. You can pay directly, complete a claim form and submit your claim to Guard.Me online. Or you can visit the select walk in clinics that accept the Guard.Me card without any payment. MSP cards can be used at any medical service without payment.

Please see the options below:

MEDICAL ASSISTANCE

1. Mobile Doctor

With the Guard Me Mobile doctor you have access to online doctor consultations with the visit billed directly to your Guard Me Health Insurance.

Please visit www.guard.me/mobiledoctor to sign up. You will need your Guard Me policy number which international staff can provide to you.

2. Walk In Clinic

Elicare: Royal City Medical Clinic

228B - 610 6th Street

New Westminster, V3L 3C2, **Phone:** 604-545-0420

Consult the website for hours and access

3. Royal Columbian Hospital (Emergency only)



SAFETY & SECURITY



Do not bring money to school.



Leave valuables at home.
This includes iPods,
electronics, phones.



Do not leave valuables in
the gym changerooms.
Lock them up or keep them
with you.



Do not leave your locker
unlocked.

Covid-19 Safety Protocol for Students

Note: These protocols will be reviewed with students during their upcoming orientation assemblies.

- Prior to coming to school, students must ensure they are healthy and feeling well.
- Do not come to school if COVID symptoms are present. For example: new or worsening cough, shortness of breath or difficulty breathing, temperature equal to or over 38°C, feeling feverish, chills, fatigue or weakness, muscle or body aches, new loss of smell or taste, headache. If a student becomes sick while at school, they will be separated from others (in the first aid/isolation room) until they can get home.
- Students with diverse needs and abilities that require specific access times and locations can make arrangements with their school-based case manager.
- Non-medical masks are required in high traffic areas such as buses and in common areas such as hallways, or anytime outside of their learning group whenever physical distancing cannot be maintained. *Exceptions will be made for students who cannot wear a mask for medical reasons.
- Students must stay to the right in the hallways and follow the directional arrows.
- Upon entry, students must use the hand sanitizer provided and go directly to their classrooms.
- No loitering inside or outside of the school before, during or after school.
- Students should wear masks as they enter the building as they could be entering the building with students outside of their cohort.
- Students must enter the classroom one at a time, in a socially distanced and patient manner.
- When in the classroom, students are to remain in the desk assigned to them.
- If possible, desks will be arranged so that students are not directly facing each other.
- If students need to use the washroom, the teacher will ensure that only one person goes to the washroom at a time. If there are more than 2 people in the washroom, students are to wait outside in the hallway, in a socially distanced space.
- Students are only to use the washroom that is closest to their classroom.
- Students must engage in proper 20 second hand washing prior to leaving the washroom.
- At lunch, students can choose to stay with their cohort. However, students can socialize with peers in different cohorts if they can maintain physical distance of 2 meters and or wear a mask.
- If a student is unable to physically distance, the student should only socialize within their cohort unless they are supported by an adult who can help the student physically distance from others.
- Hand hygiene: Students must wash their hands regularly and use the hand sanitizer provided.
- Respiratory hygiene: Students must cough into their elbows, avoid touching their faces, and avoid sharing of food or personal items outside of the cohort.
- Physical distancing: Students must avoid close greetings (ex: hugs, handshakes). When in the hallways, students must always be mindful of maintaining a 2-meter distance from others and or wear a mask.
- At the end of the school day, students are to safely exit the school as soon as possible. Use the doors closest to your classroom.



“Be kind, be calm and be safe.”

- Dr. Bonnie Henry

CLUBS



CLUBS



Due to the covid health emergency most clubs and sports teams are not functioning. However, listen to morning announcements and notices on TV screens and notices around school for clubs that may start up as the situation improves heading into spring and summer.

- AMNESTY
- ANIME
- ART
- BADMINTON
- BEADING
- BOARD-GAMES
- BOOKS
- BREAKFAST CLUB
- CANADIAN CANCER SOCIETY
- CAN-STRUCTION
- CHILDREN'S HOSPITAL
- CONVERSATION
- WRITING
- DEBATE
- ENVIRONMENT
- FREE THE CHILDREN
- "GO"
- GRAD COMMITTEE
- HONOUR SOCIETY
- INTERACT
- INITIATIVE FOR NEUROSCIENCE AND DEMENTIA
- JAPAN
- LIBRARY
- UNITED-NATIONS
- MOVIES
- PING-PONG



- RED CROSS
- SALSA
- HIPHOP
- SKIING
- SNOWBOARDING
- WORLD VISION
- BASKETBALL
- VOLLEYBALL
- SWIMMING
- TRACK
- LACROSSE
- FOOTBALL
- DANCE
- KNITTING
- U-V0 (YOUTH VOICE)
- YOUTH INITIATIVE
- PHYSICS
- SPANISH
- THEATRE
- CHESS
- CHEER AND STUNT TEAM
- ENGINEERING
- PEN-PAL CLUB
- NWSS-UNICEF
- PEER TUTORING
- VOICES OF INDIA
- SENIOR SCIENCE CHALLENGERS



ATHLETICS



Athletic Offerings at NWSS

Mr. Battistin, Mr. Bowman, Mr. Hammerton, Mr. Uttley, Mr. Hodson, Mr. Beerwald

* Subject to change without notice.

Fall Sports

September – November

Senior Boys Soccer
Junior Boys Soccer

Senior Boys Volleyball
Junior Boys Volleyball

Senior Girls Volleyball
Junior Girls Volleyball
Juvenile Girls Volleyball

Girls Field Hockey

Swimming

Cross Country

Field Lacrosse

Jr Varsity Football
Varsity Football

Winter Sports

November – March

Senior Boys Basketball
Junior Boys Basketball
Juvenile Boys Basketball

Senior Girls Basketball
Junior Girls Basketball
Juvenile Girls Basketball

Wrestling

Senior Field Lacrosse

Junior Field Lacrosse

Spring Sports

March – June

Track and Field

Golf

Ultimate (Frisbee)

Senior Girls Soccer
Junior Girls Soccer

Juvenile Boys Volleyball

Tennis

Badminton

Football (Spring Training)

Minor officials:

(scorekeepers, timers, referees)

Volunteers always welcome, training available thru Athletic department

Definitions:

Juvenile = Grade 9; Junior = Grade 10; Senior = Grades 11 and 12

Junior Soccer = Grade 8, 9, 10; Senior Soccer = Grade 8-12

Junior Varsity Football = Grades 9 and 10; Varsity Football = Grades 11 and 12





OTHER SPORTS AND RECREATION OFFERINGS

COMMUNITY SPORTS

Drop-In Badminton – Pearson Gym **\$1.00**
Friday evenings 7 – 10 PM (Free with Parks and Recreation Pass)

COMMUNITY CENTRES / PARKS & RECREATION – prices vary by activity

Skating – *Moody Park Arena, Queens Park Arena, 8-Rinks*
Swimming – *Canada Games Pool (indoor) or Moody and Hume Park Pools (outdoor)*
Community Sports – *Parks and Recreation, other*
Weights workouts – *Canada Games Pool, Moody Park Youth Centre*
Lacrosse – *New Westminister “Salmonbellies”*
Soccer – *Royal City Soccer*

MOODY PARK YOUTH CENTRE \$1 drop in or \$16.00 annual pass

Billiards, basketball, aerobics, cooking lessons, movie nights
Weight Room
Homework help available after school
Computers available (must have a public library card)

GYM USE

Rules and expectations

- No food or drink
- Proper gym strip must be worn including white soles shoes, T-shirt and shorts or gym pants
- Be kind and inclusive
- Try!



Notes:

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